YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution Government P.G.College, Pipariya

- Name of the Head of the institution Dr. Rajeev Maheshwari

- Designation Principal in Charge

- Does the institution function from its own campus? Yes

- Phone no./Alternate phone no. 07576220112

- Mobile no 9425475586

- Registered e-mail hegpgcpiphos@mp.gov.in

- Alternate e-mail drravihbd@gmail.com

- Address Government P.G.College, Shobhapur road, Pipariya

- City/Town Pipariya, Dist. Hoshangabad

- State/UT Madhya Pradesh

- Pin Code 461775

2.Institutional status

- Affiliated /Constituent Affiliated

- Type of Institution Co-education

- Location Semi-Urban

- Financial Status

  UGC 2f and 12(B)

- Name of the Affiliating University

  Barkatullah University, Bhopal

- Name of the IQAC Coordinator

  Dr. Ravi Upadhyay

- Phone No.

  07576220112

- Alternate phone No.

  9926338585

- Mobile

  9926338585

- IQAC e-mail address

  hegpgcpiphos@mp.gov.in

- Alternate Email address

  drravihbd@gmail.com

3.Website address (Web link of the AQAR (Previous Academic Year)

http://www.mphighereducation.nic.in/InstitutePortal/Public/AQARReports.aspx?DT=MQ==&InstId=MzQy

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

  http://www.mphighereducation.nic.in/InstitutePortal/Public/Rules_and_Regulations.aspx?InstId=MzQy

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B+**	**2.52**	**2017**	**30/12/2016**	**29/09/2022**
Cycle 1	**C+**	**60.55**	**2005**	**28/02/2005**	**27/02/2010**

6.Date of Establishment of IQAC   **01/08/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Component 9	RUSA	2019-2021	1,00,00,000
Faculty	Preparation of Peoples Biodiversity Register	MP State Biodiversity Board	2019-21	4,00,000
Institution	UGC	UGC	2020-21	NIL

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC   <u>View File</u>

9. No. of IQAC meetings held during the year   **04**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Conducting Webinars on various subjects by using Various on-line platforms like Zoom, Google meet and W

Conducting online classes for the students using google meet platform

Development of Plan for Infrastructure development through RUSA and World bank funds

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards

Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Evaluation of Students in Corona period through assignment mode	The evaluation process was accomplished by taking assignments which were given to the students by on line mode the assignments were deposited by the students in the near by schools , which were collected and evaluated y schools
Teaching the students by on line mode	On line teaching is initiated using Google meet
Preparation of plan for infrastructure development of the Institution	IDP of development of Library, New laboratories of Botny, Chemestry and Computer is prepared and send to RUA and World bank

13.Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	06/06/2020

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Government P.G.College, Pipariya
• Name of the Head of the institution	Dr. Rajeev Maheshwari
• Designation	Principal in Charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07576220112
• Mobile no	9425475586
• Registered e-mail	hegpgcpiphos@mp.gov.in
• Alternate e-mail	drravihbd@gmail.com
• Address	Government P.G.College, Shobhapur road, Pipariya
• City/Town	Pipariya, Dist. Hoshangabad
• State/UT	Madhya Pradesh
• Pin Code	461775
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Barkatullah University, Bhopal
• Name of the IQAC Coordinator	Dr. Ravi Upadhyay
• Phone No.	07576220112

• Alternate phone No.	**9926338585**	
• Mobile	**9926338585**	
• IQAC e-mail address	**hegpgcpiphos@mp.gov.in**	
• Alternate Email address	**drravihbd@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.mphighereducation.nic.in/InstitutePortal/Public/AQARReports.aspx?DT=MQ==&InstId=MzQy
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.mphighereducation.nic.in/InstitutePortal/Public/Rules_and_Regulations.aspx?InstId=MzQY

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B+**	**2.52**	**2017**	**30/12/2016**	**29/09/2022**
Cycle 1	**C+**	**60.55**	**2005**	**28/02/2005**	**27/02/2010**

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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
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Faculty	**Preparation of Peoples Biodiversity Register**	**MP State Biodiversity Board**	**2019-21**	**4,00,000**
Institution	**UGC**	**UGC**	**2020-21**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	`04`
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

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`Conducting online classes for the students using google meet platform`

`Development of Plan for Infrastructure development through RUSA and World bank funds`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

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13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
IQAC	06/06/2020

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	07/02/2022

15.Multidisciplinary / interdisciplinary

The college offers undergraduate and postgraduate degrees in many faculties like Arts, Commerce, Science and Law. In undergraduate programme BA, BSc, BCom, BBA, BCA, BCom in Computer Applications, BSc in Computer Science and Biotechnology and in postgraduate level MA, MSc, MCom, LAW are offered by the college.

16.Academic bank of credits (ABC):

Since, the institution is an affiliated by the university sothat academic bank of credit and information related to results

are provided by university.

17.Skill development:

Vocational courses, projects and internships are running by the institution in undergraduate and postgraduate students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Many students are registered in SWAYAM portal and another online plateforms.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Many courses like BBA, BCA, B.Sc. with Computer Science, B.Com. with Computer Applications and B.Sc. with Biotechnology are offered by the institute which focuses on outcome based education.

20.Distance education/online education:

Institution provides the distance education with the collaboration of Bhoj University, Bhopal, Madhya Pradesh and Chitrakoot University, Chitrakoot.

Extended Profile

1.Programme

1.1	**19**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**4295**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	**1429**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**1030**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**28**

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	**42**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**27**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**1197.75498**
4.3 Total number of computers on campus for academic purposes	**42**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution has an effective way of curriculam delivary through a well planned and documentation process. Department of Higher education releases a the academic calender every year . The college prepares the curriculum according to the academic calender releasdby the Higher Education Department. The teachers prepare a teching diary and plan the curriculam for the whole year.accordingly an effective tim table is prepared. Main Time table is prepared for the college,Departmental and Individual time table is prepared.The classes are conducted according to the curriculam designed . The teachers complete the syllabus in time. Examination dates are declared by the University and students are informed well in time by the college. Practical exams and internal assesments are taken by the college. All departments take meetings with Principal to supervise teaching learning processes. The Classes are monitored by head of the department and Principal.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Institute_Mission.aspx?InstId=MzQy

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Govt. P.G.College, Pipariya is an affiliated college from Barkatullah University Bhopal M.P. . Being an affiliated college we have to abide by the rules of the University. The Examination and evaluation is done as per the university norms. 30% of the evalution is done by Continous Internal mode and 70% evaluation is done by External mode. The Continous Internal evaluation is done by various methods in different departments. This method allows the teacher to evaluate the the student properly and identify the difficulty level and understanding of the student. Some methods which are adopted in the college are through assignments given in the form of project work, PPT presentation, class room teaching, objectivetype questions.Oral questions, preparation of charts and models , some woking models are also prepared under CCE in Physics department. Some assignments were alo taken through on line mode

in google format.Field projects and Internship is also one of the mode of Internal evaluation in PG level.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://docs.google.com/forms/d/1T7BED0zHC_sPiWaeVPISAXAd1WkLRYdyewXJJJfm2gY/edit?usp=sharing

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

NIL

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

nil

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Educational Institution, being a very important part of society; has a major role to play in handling cross cutting issues. As colleges are developing the youth of the country, our curriculum of some regular courses tries to address issues related to Environment, Sustainability, Gender and Professional Ethics while some valueadded courses aim to inculcate social, human values,

thereby leading to the holistic development of students.

Many Capacity Building and Personality Development programs, courses and workshops are conducted by the institute to imbibe universal ethical principles such as honesty, trust worthiness, loyalty, respect for others, adherence to the law, doing good and avoiding harm to others and accountability.

College has also organized various personality development programs through placement cell to make a responsible and good citizen of a nation.

Department of Higher educations has introduces Environmental Science as a compulsory credit course for all U.G. Second Year students. In the course study, students get introduced to Ecology, Ecosystem, Natural Resource Conservation and Management, Biodiversity conservation and learn Environmental Pollution Control Technology.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

136

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	E. None of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1681

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

3471

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Assessment is done to identify leaners with academic lag and advanced learners at the beginning of the year. Different departments have evolved way of assessing learning levels of the

students and organize suitable programmes for diverse learners with diverse learning needs. Departments try to assess level of grasping of the subject and interest level of the students .

Results and marks are another criterion for assessing the learning levels.

For Advanced learnersParticipation and enthusiasm level during class interaction helps while screening. Ability to participate, engage and desire to learn are being provided with dissertation. Extra reading and reference material is being provided to those who wish to appear for competitive exams Interested and having a strong academic orientation are being provided with Peer learning opportunity and also provide Model answers which are circulated among the students for their benefit' Those who have flair for writing are given representation in college and departmental magazines, opportunity to take initiative in projects and departmental activities and be coordinators and lead activities.

Slow learners -Students need more inputs : different study techniques, question banks and model answers, presentations on basic terms and revision lectures.

Remedial Classes areorganized faculty-wise and for interdisciplinary way. Along with such courses, other efforts of discussing question banks, solving question papers in the class, discussions for better understanding, providing study material.

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File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4295	55

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric approaches are adopted in traditional and online teaching methods in which teachers and students both plays active role. Student centric methodologies helps in enhancing the decision making power of students, develops critical thinking & Self reflection. Enhances their communication & interactive skills, keeps them engaged in the class and enhances their expression skills. Learner centric teaching methods such as group work, project work, field visit, industrial visits, case study, debates, seminars, presentations and storytelling methods are employed to make teaching and learning more effective. Organization of these events promotes leadership qualities in the students and develops the spirit of team work among the students. Poster presentations, PPT, cartoons on relevant topics make the teaching process interesting and enhance creativity in students. Free internet access in the library and departments promotes the habit of self-learning among the students. Departments organize guest lecturers for the students to enable them to learn and explore beyond the syllabus also.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://www.youtube.com/channel/UCuDG6Fp633jFzdqEVeI98fQ/videos

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. **The ICT enabled teaching procedures are adopted by preparing computer assisted teaching aids. The Audio visual animated aids hold attention and induce long lasting impression on the learner.**
2. **Google classroom is used to manage the course related information/ learning material, quizzes, lab submissions and evaluations, assignments, etc.**
3. **Online drawing tools like concept maps, mind maps, are used to perform student centric activities.**
4. **The power point presentations are enabled with animations and simulations to improve the effectiveness of the teaching learning process.**

5. Lab manuals are mailed/whatsapped to students well in advance the experiment is performed. Online quizzes and polls are regularly conducted to record the feedback of the students.
6. To teach subjects in online mode, teachers have used various online tools like- whiteboard in Microsoft teams, Google meet, and Zoom online platform etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

55

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36/42

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21 Ph.D

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

from 2 years to 30 years

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment by Power Point presentations, use of computers, e-assignments, audio-visual aids and browsing the internet and Google form quiz etc are used in classroom instructions. Focused group discussions, role plays, newspaper clipping files and displays are regularly practiced. Research-based assignments using Project, Survey and case study method have been planned for students which further require making use of combination of materials from text books, internet and Journals. Study of research trends has been made part of major subjects.

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As per University guidelines college Exam officer is appointed for conducting examination smoothly. The college has appointed internal Examination committee for Arts, Science and Commerce faculty which works under the guidance of College Exam officer and Principal. Internal examinations are conducted prior to the university examinations. Internal examination committee prepared the time table in consulting with deans and Principal. All necessary steps are taken to conduct smooth internal examinations in robust and transparent and timebound manner. To maintain transparency and uniformity in the assessment of the internal tests, the faculty evaluates the papers within a week of conduction of test.

In covid pandemic various Examinations were taken in Google classroom and Microsoft teams CCE were taken in Google form.

For other grievances regarding the examination like, absent remark for internal assessment or term end examination in statements of marks, college obtains application from the students. Then applications of student and marks obtained by student are communicated to the University through the principal.

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Programm outcomes and course outcomes are communicated to the students and displayed on the college website and notice board. At the beginning of the session Orientation Programme is organized for all students. Students are familiarized with the Course Outcomes, programme Outcomes and Programme Specific Outcomes. The students are encouraged to participate in extracurricular activities i.e., NSS, NCC, Sports, Cultural activities are organized to enhance their life skills, communication skills and enrichment of human values. To achieve mission & vision of the college, our college has several societies like Current Affairs, Cultural, Debate, Discipline, Dramatics, Environment Literary, and Sports. It is mandatory for all the students to enroll as the member of any one society of their interest. Students are also encouraged to participate actively in class activities such as: webinar/ seminars, power point presentation, quiz, group discussion etc. Students are also informed about different collegiate, inter collegiate activities and encouraged to participate. Due to COVID-19 pandemic in this session 2020-21, limited activities could be organized.

The college strictly follows the guidelines and rules issued by the affiliating university while conducting internals examinations. With these systems in place, the institute exhibits transparency in the mechanism of dealing with grievances related to the internal assessment.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

TheFollowing attributes are included in the POs. Knowledge outcomes Skill outcomes Values outcomes POs and PSOs are designed

to ensure complete and comprehensive learning about the program and courses as these are critical for the successful career of the student. The COs were designed with the following criteria : The course outcomes identify the minimum achievement required for success in the course. They are based on the principles of Blooms taxonomy including Knowledge, Comprehension Application, Analysis, Synthesis and Evaluation. For each programme, PO/PSO and CO are designed through the following process steps: 1)Head of department (HOD) consulted faculty and prepared the draft version of the PSO and POs with the help of teachers, which are in line with Graduate Attributes and Vision, Mission of the Institute and department. 2) Views of alumni, employers are taken by head and teachers. Student's feedbacks regarding POs, PSOs & COs. are taken regularly. Encouragement rewards are awarded to students by various faculties / Departments on the basis of the marks score. The students are motivated to put in their best and secure highest marks for which they would be honored with medal. At the beginning of the session and at the end of the session every department encourage to specify the programmes by HoD's & Faculties to evaluate the POs, PSOs and Cos and short comings are explored to rectify them and feedbacks are appreciated.

File Description	Documents
Upload any additional information	[View File]
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1314

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://forms.gle/m2WJz4Sy88ovGCBd6

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

500000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

05

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

06

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	http://www.mpsbb.nic.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The SBS Govt. PG College Pipariya District Narmadapuram M.P. has taken several initiatives in promoting research culture in college campus. College celebrates National Science Day every year in the month of February , in which faculty members and students participate. During science day (Science week from 25/2/21 to 3/3/22), teachers and scientists delivered invited talk on recent development in various areas of Science and Technology to motivate students and faculty in research. In this science week, working models preparedby our UG/PG students have reflected their innovative ideas, creativity and talent. Several departments organized workshops (online), Webinars on Research Methodology, Solar Astronomy and Space Applications, Green Chemistry, Biodiversity, Impact of Covid-19 on Human in Global Economy, Ethical Consideration Regarding Research and Publication, Covid-19 and Self Dependent Society etc., by inviting national and international experts to motivate students and faculty members towards research.

They give a platform for exchange of ideasand discussions on research opportunities. Ou Institute is is recognised as research centre, Faculty members are involved in research , some are ecognised Guides for Ph.D . invited lectures by eminent persons, and alluminiiare conducted. Library resources are also annually updated keeping in view the research needs of faculty and students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

04

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

College is actively engaged in community development initiatives through participation of various student's organizations like NCC, NCC and Club which aims to contribute towards Nation building

through social work.

Studentvolunteers of the college are actively involved in the development of surrounding villages through activities like awareness of vaccination for Covid-19, cancerawareness, energy save programme through cycle rally, Nasha Mukti Abhiyan.

Extension activities such as Swachh Bharat Abhiyan, tree plantation on college campus, Kargil Vijay Diwas, Constitutional day celebration, Voter Day celebration, world kidney day awareness program, world red cross day, T.B. Awareness program etc., are conducted with students of NSS, NCC, Club and Youth Red Cross community. The Institution has collaboration with Industries or other institutions for Internship, Field trip, Job, Research etc. Student Hariom received Cerificate of merit and silver medal in 10th National championship of Ahletics.

Face Masks were manufactured at homes and distributed in the society by the studentsof NSS and also awareness campaign for plastic free India was run by the students of NSS.

During the Covid-19 pandemic, distribution of Ayurvedic kadha was done by the students of NSS in rural areas.Warm clothes were distributed by the college faculty members and students to the poor manof village.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

205

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

05

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institute has Own Campus of 8.6 Acre with five Blocks , Four blocks for academic activities like Class rooms and Laboratories and one block of Adminstration as office block. There is one

Jublee hall for Cultural activity and a Smart room with ICT Facility. There are 24Class rooms, and 07 Laboratories of Botany, Biotechnology, Chemistry, Computers, Physics, Geography and Zoology. There are 25 computers in Laboratory 05 in Library, 06 in office , and one each in all Post graduate departments.

Regular maintenance and cleaning of the classrooms as well as the passage area is done so as to maintain the cleanliness and hygiene in the campus with the help of Namoshivay Housekeeping private services. Our classrooms are suitable for traditional chalk and duster teaching as well as ICT enabled modern teaching facilities. computers are given to all the departments which helps in ICT enable teaching in different classrooms.

All the Laboratories are designed as per the need of the subject and to make the working more effective. They are spacious, having sufficient space between the working tables so as to provide a safe working environment. Fire extinguishers, first aid boxes and other safety aid are kept at easily accessible points.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Default.aspx?InstId=MzQy

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institute has adequete facilities for Cultural activities, There is open stage in which a gathering of 500 to 1000 can be accomodated if required during Major programs of National importance and college day functions. Apart from this there is on Jublee hall with Stage and Projector facility and a seating capacity of 200. And well developed ICT based Smart room with Projector , Screen and LED for on line activities and a seating capacity of 100. Coushions and ring facility for Kabaddi and Wrestling are also available.Facilities of Musical instruments, mike set , podium and other accessories are available for Cultural activities and Yuva Utsavand Exchange program.

There are adequte facilitiesfor Out door and In door Activities. Play ground for Atheletics, Cricket, Football, Volly Ball, Basket Ball and Kh-Kho are available as outdoor courts. And Room for

Table Tennis , a small badminton court, and Gymnasium facilties are available for Indoor activities. carom and Chess facilities are available and instute also organises district competitions .

There is a Permanent Sports Officer to look after all the sports and games activities , Who also conducts yoga classes and organises a mass yoga campaign every year on Yog Diwas. martial arts classes were also organised.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Institute_Infrastructure.aspx?InstId=MzQy

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Institute_Infrastructure.aspx?InstId=MzQy
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

10915704

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	*View File*

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is in process of Integrated management system , SOLE software is purchased and processes of Updation is in Processes. A new Library Building is Constructed with The Grant from RUSA , The Integration processes will be finalised after possesion of the Library Building.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	*View File*

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

361456

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

550 per day

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

A technitian has been appointed to look after the maintainence of ICT facilties . He looks after the ICT facilities of the college and updates and Maintain from time to time.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

51

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1917052

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution follows established system of State Government, The purchase of all equipments is done according to ' Bhandar Kray Niyam " 2015 of State . Most of the Purchase Activity is carrid out through GEM portal. There is a Procurement Committee which takes a requirements from various departments , Collector or his representative is Vice president of thePurchase committee and the Principal of the college is secretary along with senior faculty members as the members of the committee.

The Head of the Departments place the demand and requirement of of the equipments and other infrastructure reqired. The purchase Committee finalises the demand and place the order through GEM bidding.

There is a separate Disposal committe or Wtiteoff committee to disposethe eqipments which become useless or out of order , If the equipment finds suitable for Disposal or write off the goods which become out of order or the age has crossed 10-15 years.

Renovation works of Class rooms and laboratories is done by the grants received from Higher education, RUSA and World Bank. The Construction work is Done by the specified organizations like PWD, PIU, BDA and other recognised agencies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3853

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3290

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to Institutional website	http://www.mphighereducation.nic.in/InstitutePortal/Default.aspx?InstId=MzQy
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

286

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

262

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent	**A. All of the above**

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1401/ 90

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

450

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates student representation and engagement in various co-curricular and extra curricular activities and adminstrative encouragemnts also through state level participation in'Chatra sansad', 'Yuva Panchayat'. Co curricular activitieslike Yuva Utsav and Sports and games activities. In the Period of Covid 19 many Webinars were organised in departments of Economics, Sociology, History, Pol.science, Mathematics, Botany , Chemistry, Physics and Commerce. Several on line lectures were Organised through career Guidance Program. In Ek Bharat shrsth Bharat Uojna , short films of nagaland and Manipur, language learning program of Manipuri and cultural programs of interstate brotherhood were organised . On line Quiz and initiation of twitter handle,In this anguageboard was initiated for learning manipuri language. Some online tests were also organized. College magazine by the name Pravahini is regularly published since last 40 years . This magazine gives oppurtunity to students to express temselves.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Allumini association is under process of registration.

The associationaims at enhancing employability and entrepreneurial skills amongstyouth by collaborating with the college for various events so as to bridge the gap between academia and corporate.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To be an internationally acknowledged Institution in delivering globaleducation and research for individuals

Mission: To globally strengthen, sustain and professionalize knowledge through creative research and teaching, highlighting the significance of learning, and by collaborating with organizations, institutions and universities both within India and beyond the national boundaries.

Organizational structure and decision making processes-College has a comprehensive internal organizational structure and decision making process too. IQAC Cell is the highest advisory body of College. Finance Committee; Janbhgidari Committee; Such other authorities.

Faculty Empowerment throughfaculty development program and ICT tools and techniques .

Internal Quality Assurance System- Well defined processes and systems are in place to ensure adherence to quality in all aspects of the Institute's functioning. The teaching -learning mechanism is reviewed at several levels within the InstituteThe IQAC works with different divisions to find areas of improvement and also to document and suggest new changes and improvements for quality enhancement.

- Feedback from students, alluminii and Parents.

-Discipline group reviews

New courses pertaining to emerging areas are encouraged.

Alliances are built with international Institutes and universities to broaden the exposure The Institute encorages students to engage with society through internship programme with NGOs.

File Description	Documents
Paste link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Institute_Vision.aspx?InstId=MzQy
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Principal being Head of the institution plays a crucial role in

managing the administrative as well as academic activities of College and providing necessary directions/guidance. The guidelines/instructions of Government/UGC are implemented scrupulously. As a head of the institution the leadership functions are well defined:

Principal also acts as President of various committees, that looks after the strategic level issues and have control over and be responsible for the maintenance of all crucial activities of the College, where Principal is President .

Through senior faculty meetings. Senior faculty of the College meet regularly to look at key issues regarding system development, implementation and improvement.

Finance Committee of College is headed by the Principal. The annual accounts and financial estimates, recommend annual budget and revised estimates, fixing the limits of total recurring expenditure and non-recurring expenditure the finance committee plays a crucial role.

Admission committees are formed every year in order to smoothly conduct admission procedure. Head of the departments prepare the work load of the classes and take the approval of the principal.

File Description	Documents
Paste link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Departments.aspx?InstId=MzQy&CID=MQ==
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Government P.G. college Pipariya was established in 1962 and taken over by the government. The Institution was previously affiliated to Sagar university during the time of Establishment. Later on in the year 1996 it was affiliated to Barkatullah university . Law Course was started by Janbhagidari samiti, P.G. Courses started commencing from the year 2012.BBA,BCA and Bio Tech Courses are also conducted by college. In the year 2017 college

was accredited by with B+ grade. The Institute is recognized as research centre in Botany and Commerce . Faculty members are dedicated and also take keen interest in research also. This helps the Institute to focus on quality research and superior teaching,

The strategic plan has been prepared after detailed consultation with various groups and reflects the expectations and roadmap for scaling new heights of excellence. This document will help the Institute to continuously introspect, benchmark and innovate, a process that is imperatively necessary for continuous growth of the Institute

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	http://www.mphighereducation.nic.in/InstitutePortal/Public/About_Institute.aspx?InstId=MzQy
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administration:- 1. Use of Developed technologies such as use of smart phone with inbuilt app like gmail,whats app, Google mate .

2.It helps to provide information of college from time to time. whatsap groups are awareness and of smooth functioning of the same

.3.Finance and Accounts :- the college uses the vraddhi Software for e-governance for transparent

functioning of finance and accounts Departments of the college.

4. The college conduct regular audit by C.A. and Govt. Agency AGMP.

Student Admission and Support:- Admission aredone as per guidelinesof higher education by online systems

2.For students Supports college has extended helpdesks which guides the students for admissions , scholarships, filling of Examination form and other difficulties.

Examination:- Examination is conducted by University. Our college is planning to computerize the official process of examination, like sitting plans, attendance of examinee. Paper setting and evaluation work are done by the senior faculty members. Examination of UG & PG of all streams are conducted at college level. Due to Corona , this year Examination was conducted by through Assignment and open book system.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	[View File](#)
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Annual Confidential Appraisal Report (ACAR)

Another measure to assess faculty is by means of the ACAR submitted at the end of every academic cycle. The objective of the ACAR is to highlight faculty member's role and performance for the past year and it also summarizes the expectations from the faculty for future development. The reporting authority reviews the nature and quality of work faculty performed annually based on the

parameters such as knowledge of sphere of work, analytical ability, initiative taken, ability to inspire and motivate, supervisory ability, inter-personal relations, and teamwork.

Feedback received from students are further considered and incorporated in decision making process for continuous improvement.

The APAR cell appraises and evaluates the staff accordance to which the staff takes on the training for further skill development. The internal promotions are as per the standard code of promotion & policies. The institute on regular intervals also trains its supporting staff to make them informed stakeholders.

Administrative staff members are oriented on all the official procedures like noting, drafting and filing etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution follows the Performance Appraisal System laid down by the UGC and MP. Higher Education.

Confidential Report of Teaching and Non-Teaching Staff is prepared

by Principal of the College every year. A very systematic and

effective Performance Appraisal System of the College is in place for all Teaching and Non-teaching Staff Members. Through these

appraisals the College encourages professional growth and development. The Process is designed to explore the individual

professional skills and progress of employees and their participation in Academic, Research, Curricular and Co-curricular

activities which in turn lead to the overall development of the Institute. Performance Appraisal System is implemented for both

teaching and non-teaching staff. The Appraisal System for performance review is conducted by the Appraisal Committee and

Chairperson of IQAC is head of the Committee. The Committee checks and reviews documents and academic achievements. The Principal who adds his remarks on the document and forwards them to the Department of Higher education

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute also generates income from its investments of money in Fixed deposit. The Main source of revenue is Fees received from students. The main expenditures are incurred for running and maintaining the academic programmes of the institute which include Staff salary, General overheads, General maintenance, Library and Database etc. The excess of income over expenditure is built into a corpus as a cushion to take care of the contingencies

.Quarterly Internal Audit is conducted by auditors /CA firms appointed by the organization. The Internal Audit is entrusted with the job of checking the payments, approvals, compliance of rules and regulations (purchase procedures, compliance of GeM/GFR

rules, tender procedures etc).Proper deduction of income tax, timely deposit of TDS, GST etc are checked by internal auditors.

The Audit party also checks whether accounting standards have been followed for true and fair disclosure of financial statements. The audit also checks the budgetary compliances. The Internal Audit is conducted quarterly to ensure timely and proper deposit of statutory dues, budgetary control, compliance of sanctions and approvals, check for any payment irregularity etc.Overall compliance and proper record keeping and compliance of accounting standards by the Institute is also finally checked by the statutory auditor every year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

NIL

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute being a Government college recieves funds from Department of Higher Education, Madhya Pradesh, State Government, UGC, RUSA and World Bank Project. Fund is also collected in the form of Fees from students.. The Janbhagidari fees is collected by the Institute.College raises its funds through various resources such as fees from students, Salary grant received from government foe aided staff.

Purchasing Committee takes decision of purchase of capitalequipments. Well defined procedure is followed for purchases. Committee reviews quotations given by vendors thoroughly and final decision is taken on the basis of comparative analysis.

Every year budget is prepared taking into consideration requirements of each department, office and various committees. Budget is presented before parent society and approved by same. Utilization of budgeted amount is closely monitored. Special permission is required for non-budgeted expenditure.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is considered as the think-tank of the college. It comprises of the Principal, Co-Ordinator, teachers, members of the

management of PE Society, and other stakeholders like student representative, Alumni, parent representative and representatives

from industry, education, and corporate sectors. All academic, curricular, extra-curricular, extension and developmental activities

come under the purview of the IQAC.

As an Advisory body, the IQAC helps to initiate student and staffexchange programs and assist in their empowerment.The college IQAC has been playing a significant role in mentoringdifferent organizations with whom MoU has been signed.

Academic Calendar is prepared and uploaded on the institutional website. IQAC has adopted quality improvement strategies in areas like curriculum development, teaching-learning, examination and evaluation, research and development.

IQAC initiates Capacity Buidig Programmes for teaching and

administrative staff throughout the year. For teaching faculty efforts are taken for enhancing knowledge from domain area. Awareness about research based padagogies is generated thorough workshops and interactive discussions.

In order to enhance performance and to imbibe ownership among administrative srtaff, a Capacity Development Workshop was conducted by in-house faculty members.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has a functional IQAC setup as per norms that includes Teacher Representatives, Members from Management, a representative of Administrative Staff, one nominee each from Local Society, Students, Alumni, Employers, Industry and Parent. IQAC has constituted a feedback committee which seeks feedback regularly from all stakeholders. Based on the feedback an action is taken in the form of a communication to the concerned teachers and the teachers are suggested to conduct bridge courses, add-on courses and remedial courses and to use ICT based teaching methods to improve the teaching learning process. IQAC organises induction program for teachers and Trainer's Training on teaching pedagogies for newly inducted teachers.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for	**C. Any 2 of the above**

improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As a concious society we all know that the gender equity promotes balanced growth .

Program for women empoverment and and Child labour was organised and about 150 members including staff participated in it

A one day discussion program on Clensing of Thougt process for Positive approach towards Women was organased by the College under NSS boys and Girls unit.

Oath cerimony on National integrity was organised on 31/10/2021 in which gender equity was highlighted.

An essay writingon Gandhian veiws on women empowerment was organised in the institution.

On the back drop of COVID 19 on line webinar was organised on women in development.

There is a seperate girls common room and seperate toilets for girls. Women counselling is done by senior teachers and some councillors are also invited from time to time for girls

counselling.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.mphighereducation.nic.in/InstitutePortal/Public/Institute_Infrastructure.aspx?InstId=MzQy

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College has provided seperate dustbins for dry and wet waste .Waste management is very important as it reduces the toxic impacts on the environment. There are several dustbins placed in the campus and other places to manage the waste. The Biodigradable waste is collected in the compostingpits for management of biodegradable waste.recycled water is used for plants in the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As an educational Institution we have diversity as the students come from different socio-economic backgrounds and. Diversity is also seen in the parent stakeholders whose occupations

range from farmers, auto rickshaw drivers, house help to

businesspersons and doctors.

With respect to the distinctiveness of every student , we try to ignite a feeling of equality among all the members of the institution by giving space to each and every stakeholder to participate, explore, enhance and attain their full potential, ultimately making the campus an equitable place.

Peer platforms and informal support groups are created to provide an inclusive space for students. Teacher Mentors are assigned to the students so that help can be provided and special attention can be given.

Thirteen types of Scholarships are offered by the state and central government to the students of SC, ST, OBC, Gaon ki beti, Pratibha Kiran yojna and freeship to the student of merit .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college organizes an Induction Program for the Staff and Students at the beginning of the Academic Year. The Induction Program caters to introducing the staff and students to their rights

and responsibilities. Ethical practices and responsible behaviors expected from the staff and students are conveyed in the induction. The Under-Graduate Syllabi included Democracy and Environmental Science as credit courses to familiarize the students with these concepts. Constitution Day, National Voters Day, NSS day, Red Cross Day, are some days of significance that are commemorated every year by the college.

The Preamble, Pledge and certain sections of the Constitution are displayed in classrooms, departments and around the campus. In keeping with the Constitutional Responsibility of preserving and caring for the Environment, college organizes activities with themes surrounding Environmental concerns. All mandatory

committees like Internal Complaints committee, Anti Ragging
committee, Anti Sexual Harassment committee are active and
functioning. There is also a committee appointed to plan and
execute activities to familiarize and implement code of conduct
and ethical behaviour

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festivals create an environment in which students come
together with similar sentiments portraying national unity and

humanism.

In a given academic year the college commemorates as many days of significance as possible. The range of activities to commemorate the day is diverse

Indipendance day, Republic day, Gandhi jayanthi, Ambedkar jayanthi, Tulasi Jayanthi, Sadbhavna Diwas.

1.Paragraph writing competition on World Autism Day (Online Mode), Date – 01 April to 05 April.

2. Online quiz on Corona Awareness – 29 April 2021

3. Rapid Knowledge National Virtual Seminar on World Red Cross and Thalassemia day, Date 8 May 2021.

4. Vaccination Awareness Program at Makalwada (Extension activity) – 28 June 2021.

5. Menstrual awareness Program at Panari (Extension activity) – 18 July and 25 July.

6. World Brest Feeding day – Awareness Program (Extension activity) with students – 04 August.

7. Menstrual awareness Program at Panari (Extension activity) with students – 08 Aug and 29 Aug 2021

8. World Cancer Day – Cancer Awareness campaigning in College Campus through lectures on 04/02/2021

9. Awareness campaigning through online quiz about kidney on World Kidney Day – 12/03/2021.

10. Awareness campaigning through online quiz about Tuberculosis on World T.B. Day non 24/03/2021.

11. Awareness for Autism through paragraph writing (Online) – 02/04/2021.

12. National Webinar on World Red Cross Day and World Thalassemia Day – 08/05/2021.

13. World nutrition day - 28/05/2021 online quiz

14. World Biodiversity day 22/5/2022

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice 1: Capacity Building

Goal: The main motive of this intercollegiate competition is to enhance the capacity of the students, to upgrade the trending knowledge in the field of IT sector by conducting various activities in this competition for the students across India. Various competitions that are run under this event include Coding Competition, Quiz Competition Treasure Hunt, Seminar Competition, Group Discussion, Grab the Opportunity, Assemble it,

Project Competition, Poster Competition.

2. Interaction

The College organizes intercollegiate competitions for undergraduate and post graduate students every year. This is a consistent activity run by the College for the past 18years. In last 5 years we have received more than 2000 participations which shows the popularity of this event not only among the Barkatulla University Bhopal

. Last year due to pandemic situation thisevent was organized through online mode in which we received participation from other Universities also. The winning participants were rewarded.

The event focusses on achieving the following objectives:

Development and enhancement of skills of students.

Personality development.

To promote the students for placement/recruitment through the involvement of IT Industries/Companies and banks.

Exposure and an opportunity to interact with IT Experts for their career advancement.

To give an opportunity to outside students (Other college/state) along with in house students for participation in this event.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is selected in component 9 of RUSA and world bank Project for development of Infrastructure. This resulted in an unprecedented growth in laboratory

infrastructure developments, with procurement of large number of

small equipment besides some furniture to augment the need of the class rooms. A new library building is constructed with a grant of 1.65 crore from RUSA. New laboratories of Botany , Chemistry and computers is constructed from the world bank project. Renovation of old building is also done from these projects.

Science faculty organizes the annual science exhibition and Mathematics day since last three years. It is an excellent opportunity for students to showcase their talent, innovation and experimental skills.

Biodiversity field projects are carried out in four janpad panchayats of Hoshangabad district by the different faculty members.

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File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. Organising awareness session on Enery, Environment and Administrative Audit by a professional external agency in the beginning of academic year

2. Efforts towards understanding attainment of outcomes

3. Preparation towards proposed Academic Autonomy. Experience

sharing by peers.

4. Organising Criterion wise preparations for NAAC re-accredttation and prepare IIQA and SSR

5. An effort to collaborate initiatives of Industry-Academia and Alumni for development ofstudents.

6. Implement the suggestion given by NAAC during previous visit and move a step forward towards quality improvement.

7. Prepare an IDP for infrastructure development of the Institution and submitt to RUSA.

8.Start new addon courses and professional courses from next session.

9. Start Post graduate classes in Geography and Sociology for this session.